
ARCHITECTURAL AND TECHNICAL DRAWINGS

Contents

6.0 GENERAL RULES

6.0A	Preliminary rule
6.0A1	Scope
6.0B	Sources of information
6.0C	Punctuation
6.0D	Levels of detail in the description
6.0E	Language and script of the description
6.0F	Inaccuracies
6.0G	Accents and other diacritical marks

6.1 TITLE AND STATEMENT OF RESPONSIBILITY AREA

6.1A	Preliminary rule
6.1B	Title proper
6.1C	General material designation
6.1D	Parallel titles
6.1E	Other title information
6.1F	Statements of responsibility

6.2 EDITION AREA

6.2A	Preliminary rule
6.2B	Edition statement
6.2C	Statements of responsibility relating to the edition

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.3 SCALE AREA

- 6.3A Preliminary rule
- 6.3B Statement of scale

6.4 DATE(S) OF CREATION, INCLUDING PUBLICATION, DISTRIBUTION, ETC., AREA

- 6.4A Preliminary rule
- 6.4B Date(s) of creation
- 6.4C Place of publication, distribution, etc.
- 6.4D Name of publisher, distributor, etc.
- 6.4E Statement of function of publisher, distributor, etc.
- 6.4F Date of publication, distribution, etc.
- 6.4G Place of manufacture, name of manufacturer, date of manufacture

6.5 PHYSICAL DESCRIPTION AREA

- 6.5A Preliminary rule
- 6.5B Extent of descriptive unit (including specific material designation)
- 6.5C Other physical details
- 6.5D Dimensions
- 6.5E Accompanying material

6.6 PUBLISHER'S SERIES AREA

- 6.6A Preliminary rule
- 6.6B Title proper of publisher's series
- 6.6C Parallel titles of publisher's series
- 6.6D Other title information of publisher's series
- 6.6E Statements of responsibility relating to publisher's series
- 6.6F Numbering within publisher's series

6.7 ARCHIVAL DESCRIPTION AREA

- 6.7A Preliminary rule
- 6.7B Administrative history / Biographical sketch
- 6.7C Custodial history
- 6.7D Scope and content

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.8 NOTE AREA

6.8A	Preliminary rule
6.8B	Notes

6.9 STANDARD NUMBER AREA

6.9A	Preliminary rule
6.9B	Standard number

6.0 GENERAL RULES

6.0A. Preliminary rule

6.0A1. Scope. The rules in this chapter cover the description of unpublished or published architectural and technical drawings, either conceptual drawings (e.g., sketches), renderings, working drawings, or detail drawings, which constitute a fonds or a part thereof as instructed in 1.0A1. These rules apply to drawings¹ as well as to three-dimensional representations and models. These rules also apply to drawings of theoretical concepts, or proposals (e.g., competitions), which are not necessarily realized.

Architectural drawings, in the widest sense, also include plans of mechanical, plumbing, heating, and electrical, etc., systems; interior design; furniture; and decorative art works which are part of a building.

Technical drawings include plans for the construction of proposed or actual stationary structures other than buildings (e.g., bridges, canals, dams), and movable objects (e.g., equipment, machinery, ships, tools, vehicles, weapons).

For multilevel description of architectural and technical drawings, see chapter 1. For multiple media fonds, see chapter 2. Architectural records often include other materials, and for guidance in the description of these records see the following chapters. For textual records see chapter 3. For other graphic materials see chapter 4. For cartographic materials, see chapter 5.

6.0B. Sources of information

6.0B1. Chief source of information. The chief sources of information for architectural and technical drawings are as follows²:

1. for a fonds, all of the material in the fonds;
2. for a series, all of the material in the series;
3. for a file, all of the material in the file, including the container, and any label(s) or tag(s) used by the creator to identify the file;
4. (a) for an item prefer in this order, (i) the item itself; when an item is in a number of physical parts, treat all the parts (including a title sheet or cover) as the item itself; (ii) the container or case.

(b) for a volume, the title page or the caption, colophon if any of these exist.

¹ For the purpose of this chapter, the term drawing(s) will include both originals and reproductions.

² For all levels of description other than the item (fonds, series, file) the chief source of information for a sub-division is the same as the chief source for that level.

ARCHITECTURAL AND TECHNICAL DRAWINGS

If information is not available in the chief source, take it from any accompanying material.

6.0B2. Prescribed sources of information. The prescribed source(s) of information for each area of description of architectural and other technical drawings is set out below. Enclose information taken from outside the prescribed source(s) in square brackets, unless otherwise instructed in specific rules.

AREA	PRESCRIBED SOURCES OF INFORMATION
Title and statement of responsibility	Chief source of information
Edition	Chief source of information
Scale	Chief source of information
Date(s) of creation, including distribution, publication, etc.	Chief source of information
Physical description	Any source
Publisher's series	Chief source of information
Archival description	Any source
Note(s)	Any source
Standard number	Any source

6.0C. Punctuation

For the punctuation of the description as a whole, see 1.0C.

For the prescribed punctuation of elements, see the following rules.

6.0D. Levels of detail in the description

See 1.0D.

6.0E. Language and script of the description

Follow the instructions in 1.0E. Give scale in the language and script of the institution providing the description. An original statement of scale may be transcribed in a note (6.8B9).

6.0F. Inaccuracies

See 1.0F.

ARCHITECTURAL AND TECHNICAL DRAWINGS

Prince Edward Island Railway, freight [i.e. freight] house, drawing no. 14

Standard wind mill [sic]

6.0G. Accents and other diacritical marks

See 1.0G.

6.1. TITLE AND STATEMENT OF RESPONSIBILITY AREA

Contents:

- 6.1A. Preliminary rule
- 6.1B. Title proper
- 6.1C. General material designation
- 6.1D. Parallel titles
- 6.1E. Other title information
- 6.1F. Statements of responsibility

6.1A. Preliminary rule

6.1A1. Scope. See 1.1A1.

6.1A2. Punctuation

For instructions on the use of spaces before and after prescribed punctuation, see 1.0C.

Enclose the general material designation in square brackets.

Precede each parallel title by an equals sign.

Precede each unit of other title information by a colon.

Precede the first statement of responsibility by a diagonal slash.

Precede each subsequent statement of responsibility by a semicolon.

6.1B. Title proper

6.1B1. Formal title proper. At all levels of description, transcribe a formal title proper as instructed in 1.1B1.³

³ For transcribing a formal title proper of a unit which is a section or part of another unit, see AACR2R 1.1B9.

ARCHITECTURAL AND TECHNICAL DRAWINGS

If the unit being described consists wholly or partly of separately title parts, treat as the formal title proper a title which is predominant and/or relevant to the unit being described. Other titles may be recorded in the Scope and content (see 6.7D).

Residence for A.C.B. Critchley-Waring Esq., Eastview Crescent, North York, Ont.

Luxury hotel, Double Bay, N.S.W.

1974 additions, plant & office, phase II, Rehau Plastiks of Canada Ltd., Prescott, Ontario

Alterations + modifications + additions, 1772 Sherbrooke St. West and 2065 Stanley St., House of Iran, Montreal, Quebec

Extension to wharf at Charlottetown, P.E.I. R'y

Plan showing foundation for turntable to be erected near Montague bridge

Blue print [sic] of patent attachment, or wing plow invented by J.W.[?]

Prince Edward Island Railway, fish-plate, weight=5 lbs. 6 ozs

Standard wind mill [sic]

Give the source of the formal title proper in a note (see 6.8B1) if there is more than one title in the chief source of information.

6.1B1a. If a letter or word appears only once but the design of the chief source of information makes it clear that it is intended to be read more than once, repeat the letter or word without the use of square brackets.

6.1B1b. If the unit being described bears both a common or collective title and the titles of individual works, give the common or collective title as the formal title proper as instructed in 1.1B1. For titles of the individual works see Scope and content (6.7D).

6.1B2. Supplied title proper. At all levels of description, if no formal title proper appears prominently in or on the chief source of information for the unit being described, supply a title as instructed in 1.1B2-1.1B4.

6.1B3. Supplied title proper for a fonds. When describing the fonds as a whole, supply a title proper as instructed in 1.1B3.

ARCHITECTURAL AND TECHNICAL DRAWINGS

George F. Eber fonds

Fonds André Blouin

6.1B4. Supplied title proper for parts of a fonds (e.g., series, file, item). When describing a part of a fonds (e.g., a series, file, or item) which lacks a formal title proper, compose a brief descriptive title as instructed in 1.1B4. *Optionally*, if the name(s) of the person(s) and/or the corporate body (bodies) primarily responsible for the form and the intellectual or artistic content is lengthy (e.g., lengthy corporate name(s)), difficult to ascertain, or considered unnecessary to the composition of the title, do not include the name(s) as part of the supplied title proper. In such cases, follow the instructions in 1.1B4b and the Nature of the archival unit section of this rule.

Drawings for the Alcan plant, Kingston, Ontario

Perspective drawings of the Aluminum Company of Canada, Kingston, Ontario

Competition entry for Student Union Building, University of British Columbia, Vancouver, B.C.

Portfolio of plans of government reserves and buildings in British Columbia, 1861-1871

Plans of barracks, Canada and Cape of Good Hope, 1805

Cross-section of unidentified wharf

Nature of archival unit. Supply a brief term or phrase that most precisely and concisely characterizes the unit being described as instructed in 1.1B4b.

Where appropriate, include as part of the supplied title a word or brief phrase indicating the name and/or general class of the structure, etc., type of drawings, and/or geographic location of the structure(s) depicted.

6.1C. Optional addition. General material designation

6.1C1. At all levels of description, give immediately following the title proper the appropriate general material designation (either *architectural drawing* or *technical drawing* or both) as instructed in 1.1C.

Luxury hotel, Double Bay, N.S.W. [architectural drawing]

ARCHITECTURAL AND TECHNICAL DRAWINGS

Plan showing foundation for turntable to be erected near Montague bridge [technical drawing]

Exhibition building, Sherbrooke, Que. [architectural drawing]

Charlottetown station [architectural drawing]

33 ft. plate girder [technical drawing]

Rez-de-chaussée, presbytère Sainte-Hélène, Montréal [architectural drawing]

6.1D. Parallel Titles

6.1D1. Transcribe parallel titles as instructed in 1.1D.

Stadhuis-prijsvraag Amsterdam [GMD] = Competition City Hall Amsterdam
= Concours hôtel de ville Amsterdam

United States pavilion [GMD] : [electrical drawings] = Pavillon des États-Unis : [dessins du système électrique]

6.1E. Other title information

6.1E1. At the series, file or item level of description, transcribe other title information as instructed in 1.1E.

Percement de l'isthme de Suez [GMD] : description des travaux et ouvrages d'art définitifs, des machines et des appareils mis en oeuvre sur les chantiers, des procédés et du matériel employés pour l'exploitation du canal maritime

Presbytère Sainte-Hélène, Montréal [GMD] : transformations et surélévations

6.1E2. If the formal title proper needs explanations, supply in square brackets, as other title information, a word or brief phrase as instructed in 1.1E6, for example: the name of the stationary structure (e.g., MacDonald Cartier Bridge, Notre-Dame Cathedral), or movable object (e.g., Queen Elizabeth II (ship)); the general class of stationary structure (e.g., building, bridge, canal) or movable object (e.g., ship, aircraft, vehicle, weapon, machinery, equipment); the type of drawing or the function of the drawing (e.g., working drawings, elevations, preliminary sketches); the geographic location where a stationary structure is located.

ARCHITECTURAL AND TECHNICAL DRAWINGS

P.E.I. Ry. [GMD] : [girder bridge]

United States pavilion [GMD] : [structural drawings] = Pavillon États-Unis : [dessins structuraux]

Apartment hotel on Sherbrooke St. West [GMD] : [Montréal]

6.1F. Statements of responsibility⁴

Apply these rules at the item level. At the series and file levels, for material published or issued as a unit, use these rules only when the statement of responsibility applies to all of the items in the unit being described.

6.1F1. Transcribe explicit statements of responsibility appearing in the unit being described bearing a formal title proper as instructed in 1.1F.

Canadian Government Railways, Prince Edward Island Railways, Georgetown, mileage 24.10, Georgetown subdivn., proposed repairs to pile wharf, appro. P.E.I. 1022 [GMD] / drawn by J.B.R.

Blue print [sic] of patent attachment, or wing plow invented by J.W.[?] [GMD] / J. [Wi]sworth[?]

Building details [GMD] / drawn by Frank M. Snyder

Percement de l'isthme de Suez [GMD] : description des travaux et ouvrages d'art définitifs, des machines et des appareils mis en oeuvre sur les chantiers, des procédés et du matériel employés pour l'exploitation du canal maritime / L. Monteil, del.

New station at Alberton for P.E.I. Railway [GMD] / C.B. Chappell

Suggested decorating scheme, Andrew Saxton, Esq., 3637 Angus Drive, Vancouver, B.C. [GMD] / George F. Eber, architect

Saint-John Priory of Canada properties [GMD] / Jean Paul Pothier, architect

⁴ For architectural materials, the statement of responsibility relates to persons or corporate bodies who have contributed to the intellectual or artistic content of the unit being described (e.g., architect, architectural firm, contractor, draughtsman, renderer, surveyor). For technical drawings it relates to those who have contributed to the intellectual or artistic content and also to those having the legal responsibility for the accuracy of the drawings (e.g., engineer-in-chief, engineer, architect, draughtsman).

ARCHITECTURAL AND TECHNICAL DRAWINGS

St. John Priory of Canada [GMD] / John C. Preston Ltd., interior designers

St. John Priory of Canada properties [GMD] / F.M. Kraus & Associates,
consulting engineers

6.1F2. If there is more than one statement of responsibility, give the names as instructed in 1.1F6.

Montreal 1967, United States exhibition, interior platforms and landscaping [GMD] / Cambridge Seven Associates, Inc., architects and designers ; Carol R. Johnson, landscape architect ; Simpson, Gumpertz & Heger, Inc., structural engineers ; Paul Londe & Associates, mechanical engineers

Optionally, if there are four or more statements of responsibility, record only the names of persons or bodies judged by their function to have made the most significant contribution. If this is not possible to determine, record only the first three names, or record only those names given prominence by layout or typography. Record the others in a note if considered necessary (see 6.8B7).

United States pavilion [GMD] : [structural drawings] = Pavillon des États-Unis : [dessins structuraux] / Cambridge Seven Associates, Inc., exhibit architects

(*Note:* R. Buckminster Fuller, Fuller and Sadao, Inc. and Geometrics, Inc., associated architects; Simpson Gumpertz & Heger, Inc., structural engineer; Paul Londe and Associates, mechanical & electrical engineers)

6.2. EDITION AREA

Contents:

- 6.2A. Preliminary rule
- 6.2B. Edition statement
- 6.2C. Statements of responsibility relating to the edition

6.2A. Preliminary rule

6.2A1. Scope. Use this area to record statements relating to versions, editions or revisions of architectural and technical drawings. Above the item level, use this area only when all of the items are of the same edition or version.

6.2A2. Punctuation

For instructions on the use of spaces before and after prescribed punctuation, see 1.0C.

ARCHITECTURAL AND TECHNICAL DRAWINGS

Precede this area by a full stop, space, dash, space.

Precede the first statement of responsibility following an edition statement by a diagonal slash.

Precede each subsequent statement of responsibility by a semicolon.

6.2A3. Sources of information. Give in this area information taken from the prescribed sources of information. Enclose information supplied from any other source in square brackets.

6.2B. Edition statement

6.2B1. Give an edition statement as instructed in 1.2B.⁵

6.2B2 *Optional addition.* If the unit being described lacks an edition statement but is known to contain significant changes from other editions, supply a suitable brief statement in the language and script of the title proper and enclose it in square brackets.

[1st state, rev.]

[2nd state]

6.2C. Statements of responsibility relating to the edition

6.2C1. Transcribe a statement of responsibility relating to one or more editions, but not to all editions, of the unit being described as instructed in 1.2C.

6.3. SCALE AREA

Contents:

6.3A. Preliminary rule

6.3B. Statement of scale

6.3A. Preliminary rule

6.3A1. Scope. Apply these rules, at all levels of description, to all architectural and technical drawings.

⁵ For guidance on recording parallel edition statements, see AACR2R 1.2B5.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.3A2. Punctuation

For instructions on the use of spaces before and after prescribed punctuation, see 1.0C.

Precede the scale area by a full stop, space, dash, space.

6.3A3. Use English words and abbreviations in this area.

6.3A4. This area is repeatable.

6.3A5. The scale area may be used with other material specific areas.

6.3B. Statement of scale⁶

6.3B1. Give in English the scale in the units of measure found on the unit being described. If there is no English equivalent for the name of the unit of measure, give the name, within quotation marks, as found on the unit being described.

Scale 1" to 2'

Scale $\frac{1}{2}$ " to 1'

Scale $\frac{1}{4}$ " = 1'0

Scale $\frac{1}{4}$ " = 10'

Scale $1\frac{1}{2}$ " = 1'0"

or, give the scale of the unit being described (except as noted below) as a representative fraction expressed as a ratio (1:) as instructed in 5.3B;

Scale 1:500

Scale [1:48]

(Verbal statement reads: $\frac{1}{4}$ " to 1')

Scales [1:12] 1" to 1' and [1:24] $\frac{1}{2}$ " to 1'

Scale [1:60] and [1:96]

⁶ Record scale(s) of main drawing(s) only.

ARCHITECTURAL AND TECHNICAL DRAWINGS

Precede a scale statement by *Scale*. If the unit being described consists of data on computer file(s), follow the preceding rules and precede the scale by *Input scale*. Give the scale even if it is already recorded as part of the title proper or other title information.

If no scale statement is found in the prescribed sources of information or other sources of information, record *Scale not given*. *Optionally*, calculate⁷ the scale from a bar graph or by measuring known distances on the drawing, and give it in square brackets preceded by *ca.*

Scale [ca. 1:24]

6.3B2. If there is no mention of scale on the unit being described and it is known to be at full scale, give *Full scale*, or *Scale [1:1]*.

6.3B3. If the unit being described has two scales, give both. Give the larger scale first.

Scales $\frac{1}{2}$ " to 1' and $\frac{1}{8}$ " to 1'

Scales 1:50 and 1:100

Scales [ca. 1:12] and [ca. 1:48]

Scales 1" = 1'0" and $\frac{1}{8}$ " = 1'0"

Scales [ca. $1\frac{1}{2}$ " = 1'0"] and $\frac{3}{4}$ " = 1'0"

6.3B4. If the unit being described has three or more scales, and one or two scales clearly predominate, give the predominating scale(s). If no scale(s) predominate, give *Scales differ*. Scales not recorded here may be given in a note (see 6.8B9) or in the Scope and content (see 6.7D).

6.3B5. If the unit being described is not drawn to scale (e.g., sketch, conceptual plan), give *Not drawn to scale*.

⁷ Guidance on computing scales is provided in *Cartographic Materials: An Interpretation of AACR2* (Ottawa: Canadian Library Association, 1982) Appendix B.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.3B6. In describing a model or three-dimensional representation, *optionally*, give the vertical scale (specified as such) after the horizontal scale if the vertical scale can be ascertained and is different from the horizontal scale.

Scale [1:480]. Vertical scale [1:48]

6.4. DATE(S) OF CREATION, INCLUDING PUBLICATION, DISTRIBUTION, ETC., AREA

Contents:

- 6.4A. Preliminary rule
- 6.4B. Date(s) of creation
- 6.4C. Place of publication, distribution, etc.
- 6.4D. Name of publisher, distributor, etc.
- 6.4E. Statement of function of publisher, distributor, etc.
- 6.4F. Date of publication, distribution, etc.
- 6.4G. Place of manufacture, name of manufacturer, date of manufacture

6.4A. Preliminary rule

6.4A1. Scope

See 1.4A1.

6.4A2. Punctuation

For instructions on the use of spaces before and after prescribed punctuation, see 1.0C.

Precede this area by a full stop, space, dash, space.

Precede a second or subsequently named place of publication, distribution, etc., by a semicolon.

Precede the name of a publisher, distributor, etc., by a colon.

Enclose a supplied statement of function of a publisher, distributor, etc., in square brackets.

Precede the date of publication, distribution, etc., by a comma.

Enclose the details of manufacture (place, name, date) in parentheses.

Precede the name of a manufacturer by a colon.

Precede the date of manufacture by a comma.

6.4A3. In presenting information in the dates of creation including publication, distribution, etc., area, follow the instructions set out in 1.4A3-1.4A5 and the following rules.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.4B. Date(s) of creation

6.4B1. At all levels of description, give the date(s) of creation of the unit being described as instructed in 1.4B. For architectural and technical drawings that are published, distributed, see rules 1.4C-1.4G.

1879

Sept. 16th, 1904

[Between 1962 and 1973]

[1962?]-1979

1852-1959

July [19]05

[1969?]

[1869]

[19--?]

[ca. 1972]

If the revision(s) has/have been made on the drawing(s) itself/themselves, record the date(s) of creation of the unit being described, followed by the date(s) of the first and the last revisions preceded by an appropriate descriptive term or phrase.

1980, revisions 1981-1982

1980-1981, revisions 1980-1984

6.4C. Place of publication, distribution, etc.

6.4C1. Transcribe a place of publication, distribution, etc., of the unit being described as instructed in 1.4C.

New York

À Paris

ARCHITECTURAL AND TECHNICAL DRAWINGS

La Rochelle [France]

Montréal

[Ottawa]

6.4D. Name of publisher, distributor, etc.

6.4D1. Give the name of the publisher, distributor, etc., of the unit being described as instructed in 1.4D.

London : Published in cooperation with the Dept. of Geography, University of Western Ontario

New York : Frank M. Snyder

À Paris : Chez l'auteur

La Rochelle [France] : Éditions Rupella

Montréal : H. Beaugrand

[Washington, D.C. : G.P.O.]

[Ottawa] : Public Works of Canada

[Ottawa : F.A. Acland, printer]

[Paris : Charles Gosselin]

6.4E. *Optional addition.* Statement of function of publisher, distributor, etc.

6.4E1. Add to the name of a publisher, distributor, etc., a statement of function as instructed in 1.4E.

6.4F. Date of publication, distribution, etc.

6.4F1. Give the date of publication, distribution, etc., of the unit being described as instructed in 1.4F.

, 1906-1914

ARCHITECTURAL AND TECHNICAL DRAWINGS

, [ca. 1718]

6.4G. Place of manufacture, name of manufacturer, date of manufacture

6.4G1. Give the place of manufacture, name of manufacturer, and/or date of manufacture of the unit being described as instructed in 1.4G.

[Ottawa : The Association], 1979 (Waterloo : Cartographic Centre, Faculty of Environmental Studies, University of Waterloo)

[Paris] : Annales industrielles, [1869?] (Imp. Ch. et A. Chardon)

6.5. PHYSICAL DESCRIPTION AREA

Contents:

- 6.5A. Preliminary rule
- 6.5B. Extent of descriptive unit (including specific material designation)
- 6.5C. Other physical details
- 6.5D. Dimensions
- 6.5E. Accompanying material

6.5A. Preliminary rule

6.5A1. Scope

See 1.5A1.

6.5A2. Punctuation

For instructions on the use of spaces before and after prescribed punctuation, see 1.0C.

Precede this area by a full stop, space, dash, space or start a new paragraph.⁸

Precede other physical details by a colon.

Separate each part of the description of other physical details by a comma, conjunction, or preposition.

Precede dimensions by a semicolon.

Precede each statement of accompanying material by a plus sign.

Enclose physical details of accompanying material in parentheses.

⁸ This punctuation is repeated for each physical description.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.5A3. In presenting information in the physical description area, follow the instructions set out in 1.5A3-1.5A5.

6.5B. Extent of descriptive unit (including specific material designation)

6.5B1. At all levels of description, record the extent of the unit being described⁹ by giving the number of physical units that comprise it. Use arabic numerals followed by one of the terms recommended listed below.

architectural drawing
diagram
model
presentation panel
sketchbook
technical drawing

62 architectural drawings

1 technical drawing

If greater specificity than that provided by the above list of terms is required, or if none of the terms listed is appropriate, give the specific name as concisely as possible.¹⁰

1 architectural elevation

If the parts of the unit being described are very numerous and the exact number cannot be readily ascertained, give an approximate number.

ca. 1,780 architectural drawings and other material

Optionally, i) record the number of volumes, portfolios, etc.

1 v.

or, ii) record the linear or cubic measurement followed by one of these phrases: *of architectural drawings*, *of technical drawings*, or *of architectural and technical drawings*.

⁹ Guidance for recording the pagination of bound volumes is provided in AACR2R, 2.5B.

¹⁰ Institutions are encouraged to use the recommended list. If, for whatever reason, an institution chooses not to follow the list given here it should, nevertheless, establish a policy regarding the nomenclature used for specific material designations. For examples of terms identifying specific classes of architectural material, see Toni Peterson, dir., *Art and Architecture Thesaurus* (New York: Oxford University Press on behalf of the Paul Getty Trust, 1990), or Vicki Porter and Robin Thornes. *A Guide to the Description of Architectural Drawings*. (New York: Published on behalf of the Getty Art History Information Program [by] G.K. Hall, c1994).

ARCHITECTURAL AND TECHNICAL DRAWINGS

0.7 m³ of architectural drawings
4 m of technical drawings

If the general material designation is used (see 6.1C), omit *architectural* and/or *technical* from the specific material designation.

0.7 m³ of drawings

4 m of drawings

Optional addition. If a further measure of extent is required, add such information (e.g., boxes, frames, item contents, pagination) in parentheses after the term of measurement.

1 v. (162 leaves of plates)

1 portfolio (6 folded leaves of plates)

1 v. (112 p.)

6.5B2. When the unit being described contains parts that fall into three or fewer special classes of material, give the physical extent, including the specific material designation, for each special class of material.

10 architectural drawings. – 5 technical drawings

Optional addition. If more detail is desired, give a separate and complete physical description for each special class of material.

10 architectural drawings : col., mylar ; 50 x 25 cm or smaller
5 technical drawings : blueprint ; 25 x 42 cm

6.5B3. When the unit being described contains parts that fall into more than three special classes of material, give the physical extent and the specific material designation of the most predominant followed by the phrase *and other architectural and technical drawing* and describe the remaining material in a note (see 6.8B11). Omit other physical details and dimensions in this area.

3614 architectural drawings and other architectural and technical drawing
Note: Also includes 65 microfiches, 36 photographs and 20 maps

Optional addition. If more detail is desired, give a separate and complete physical description for each special class of material.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.5B4. Accruals. For architectural and technical materials described at an aggregate level of description, e.g., an open funds or series, give the extent including the specific material designation as instructed in 1.5B4.¹¹

300 architectural drawings
Note: Accruals are expected

or architectural drawings
Note: Accruals are expected

500 technical drawings
Note: Accruals are expected

or technical drawings
Note: Accruals are expected

6.5B5. Optional addition. Multiple drawings on one or more sheets. If there is more than one drawing on a sheet, give the number of complete drawings and the number of sheets.

4 architectural drawings on 1 sheet

10 technical drawings on 1 sheet

12 architectural drawings on 6 sheets

If drawings are on two or more sheets but so designed that they could be fitted together to form one or more drawings, give the number of completed drawings followed by the number of sheets.

1 architectural drawing on 2 sheets

13 technical drawings on 7 sheets

6.5B6. Overlays. If the unit being described is comprised of base drawing(s) with overlays, or consists only of overlays, give the total number of drawings preceding the specific material designation. Give the number of base drawings and the number of overlays, enclosed in parentheses, following the specific material designation. This rule is optional above the item level of description.

¹¹ Combine all notes created in conjunction with 1.4B4 and 1.5B4 in one note (see 1.8B19).

ARCHITECTURAL AND TECHNICAL DRAWINGS

1 architectural drawing (1 base, 3 overlays)

260 architectural drawings (with overlays)

10 architectural drawings (9 with overlays)

6.5B7. If an architectural or technical drawing falls within the scope of another chapter (e.g., microforms), give the physical details prescribed in the current chapter in the Scope and content (see 6.7D), or in a note (see 6.8B11), as appropriate.

6.5C. Other physical details

6.5C1. At all levels of description, give the following details, as appropriate, and if readily ascertainable, in the order set out here:

layout
method of production or reproduction
medium
material
colour
illustration
mounting

7 architectural drawings : 6 blueline prints, 1 blackline print

16 architectural drawings : 4 ink on tracing paper and 12 blueline prints

48 architectural drawings : 43 blueline prints (14 in col.), 5 blackline prints

6 architectural drawings : pencil and pen on tracing paper

41 architectural drawings : 34 on tracing paper, 6 blackline prints (4 in col.), 1 brownline print

1 architectural drawing : blueline print

10 architectural drawings : pencil and ink, on tracing paper, 1 photocopy reverse image

15 architectural drawings : pencil (11 on tracing paper)
(The other 4 are on regular paper)

6 architectural drawings : blueline prints, hand col.

ARCHITECTURAL AND TECHNICAL DRAWINGS

Combine the above details, if required, to avoid ambiguity, in the order which makes the most sense.

12 architectural drawings : 4 pencil and pen on tracing paper (1 in col.), 3 blackline prints, 5 brownline prints

If more detail is required, give it in the Scope and content (6.7D) or in a note (see 6.8B11).

64 architectural drawings

Note: Project includes 38 in ink and pencil on tracing paper (4 in col.); 16 blueline prints; 7 negative image reproductions and 2 photographs. One item is on a mixed base, including tissue paper, ozalid paper and photographic paper

6.5C2. Layout. At the item level, give the layout of the drawing(s), etc., on the recto and/or the verso of the sheet(s) using back-to-back as appropriate.

2 technical drawings on 1 sheet : back-to-back

6.5C3. Method of production or reproduction. For drawings which have been reproduced or published, give the method of production or reproduction if considered significant. For photomechanical reproductions either use the generic name of the process (e.g., *blueprint*, *diazo*) or give a general term (e.g., *reproduction*).

354 technical drawing : some reproductions

6 architectural drawings : negative-image reproductions

Use *ms.*, *mss.* or *print* only if it is not evident from the rest of the description.

1 v. (112 p.) : *ms.*, col. ill. (some folded), col. maps (some folded)

For drawings, etc., plotted or printed directly by a computer, use *computer printout*.

1 architectural drawing : computer printout

If the unit has been annotated, use *annotations*, if desired.

1 technical drawing : blueprint, *ms.* annotations

1 architectural drawing : *ms.* annotations

1 architectural drawing : diazo, *ms.* annotations

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.5C4. Medium. If desired, give the medium (e.g., watercolour, pastels, felt-tip pen, pencil, ink) used to draw and colour manuscript drawings. If a reproduced drawing is hand coloured, the medium used for the colouring may be recorded after the indication of colour (see 6.5C6).

4 architectural drawings : pencil, on tracing paper

9 architectural drawings : pencil and ink, on tracing paper (2 in col.)

6 architectural drawings : pen and pencil, 5 on tracing paper, 1 on mylar

1 architectural drawing : blueprint, hand col. (pencil crayon)

6.5C5. Material. Give the material of which the unit being described is made if considered to be significant (e.g., if on a substance other than opaque paper).

6 architectural drawings : pencil on mylar

53 architectural drawings : 38 ink and pencil on tracing paper (1 in col.), 8 brownline prints (5 in col., 3 on cardboard, 5 dry-mounted), 6 blackline prints and 1 mylar

6.5C6. Colour. If the unit being described is coloured or partly coloured (i.e., has two or more colours), indicate this if it is not apparent from, or implied in other parts of the physical description (e.g., media such as watercolour, pastels imply the use of colour).

9 architectural drawings : pencil and ink, on tracing paper (2 in col.)

If a reproduced drawing is hand coloured, indicate this.

6 architectural drawings : blueline prints, hand col. (felt-tip pen)

Describe coloured illustrations as such.

6.5C7. Illustrations. Record the use of illustrations when architectural or technical drawings are enhanced by them (e.g., photographs, sketches, etc., on or attached to the drawings).

1 presentation panel : ill.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.5C8. Mounting. If the unit being described is mounted (at or after creation), indicate this.

6.5D. Dimensions

6.5D1. General rule. If appropriate, at all levels of description, give the dimension(s) of the physical units being described. Give the dimensions of specific forms of architectural and technical drawings and/or containers as instructed in the following rules.

Optionally, give the dimensions of containers alone in the form height x width x depth as appropriate.

6.5D2. Architectural and technical drawings. For architectural and technical drawings, give the height x width in centimetres of the entire sheet, support, etc.¹², to the next whole centimetre up (e.g., if a measurement is 37.1 centimetres, give it as 38 cm). *Optionally*, give the dimensions to the nearest millimetre.

If the unit being described contains sheets, supports, etc., of two sizes, give both.

; 36 x 89 cm and 41 x 89 cm

If there are more than two sizes, give the smallest or smaller and the largest or larger size, separated by a hyphen.

; 23 x 26 cm-51 x 49 cm

Optionally, give the greatest height of any of them followed by the greatest width of any of them and *or smaller*.

; 60 x 90 cm or smaller

; 36 x 36 cm or smaller

Optionally, add to the dimensions statement, the predominant sizes or the range of predominant sizes enclosed in parentheses.

6.5D3. Rolled drawings. *Optionally*, if the drawings are too large or too numerous to be measured flat, record only the length of the roll(s) and if desired, the diameter of the roll, specified as such.

¹² In measuring the dimensions of a sheet, support, etc., do not include a mat, frame or other mount or container. If the mat, frame, container, etc., cannot be removed or is an integral part of the unit being described, follow the instructions in 6.5D6.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.5D4. Folded drawings, etc. *Optionally*, if the drawings are folded and will remain folded, give the sheet(s) size in folded form following the size of the sheet(s), etc.

6.5D5. Sheet sizes. If a drawing is on more than one sheet designed to fit together to form one drawing, give the dimensions of the complete drawing followed by the dimension of the sheets. If such a drawing is mounted, give the dimensions of the whole drawing alone.

1 architectural drawing on 2 sheets ; 76 x 100 cm, on sheets 76 x 50 cm

6.5D6. Sight measurements and framed items. When a part of the unit being described is not visible because of a non-removable mat, frame, or other integral container or mounting, give the sight measurements followed by the word *sight* in parentheses. *Optionally*, add the dimensions of the mat, frame, etc., specified as such.

6.5D7. Volumes, etc. Give the height of the volume, etc., in centimetres, to the next whole centimetre up (e.g., if a volume measures 17.2 centimetres give 18 cm). Measure the height of the binding, if bound, and not the height of the drawings. If the width of the volume is less than half the height or greater than the height, give the height x width.

1 v. ([7] leaves) : some in pencil, some watercolour ; 12 x 24 cm

Optionally, if there is more than one volume, give the greatest height of any of them followed by the greatest width of any of them and *or smaller*.

6.5D8. Models. If a model is in more than one piece, give the dimensions of the assembled model. *Optionally*, add the dimensions of the pieces. If the pieces are of differing sizes, give the dimensions of the larger piece followed by *or smaller*.

; 51 x 70 x 1 cm

6.5D9. Optional addition. Containers. If the unit being described is in a container, name the container and give its dimensions *either* after the dimensions of the unit being described or as the only dimensions.

1 model : col., wood and styrofoam ; in plexiglass container 32 x 20 x 14 cm

6.5E. Accompanying material

6.5E1. Give details of accompanying material as instructed in 1.5E1.

6.6. PUBLISHER'S SERIES AREA

Contents:

- 6.6A. Preliminary rule
- 6.6B. Title proper of publisher's series
- 6.6C. Parallel titles of publisher's series
- 6.6D. Other title information of publisher's series
- 6.6E. Statements of responsibility relating to publisher's series
- 6.6F. Numbering within publisher's series

6.6A. Preliminary rule

6.6A1. Scope. Use this area only for describing, at the item level, architectural and technical drawings belonging to a publisher's series. Do not record here information about the archival series (see 1.6).¹³

6.6A2. Punctuation

For instructions on the use of spaces before and after prescribed punctuation, see 1.0C.

Precede this area by a full stop, space, dash, space or start a new paragraph.

Enclose each publisher's series statement in parentheses.

Precede each parallel title by an equals sign.

Precede other title information by a colon.

Precede the first statement of responsibility by a diagonal slash.

Precede each subsequent statement of responsibility by a semicolon.

Precede the numbering within a publisher's series of subseries by a semicolon.

6.6B. Title proper of publisher's series

6.6B1. Transcribe the formal title proper of a publisher's series as instructed in 6.1B.

6.6C. Parallel titles of publisher's series

6.6C1. Transcribe the parallel titles of a publisher's series as instructed in 1.1D.

¹³ For the distinction between publisher's series and archival series, see appendix D, Glossary.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.6D. Other title information of publisher's series

6.6D1. Transcribe other title information of a publisher's series as instructed in 1.1E and 6.1E and only if considered necessary for identifying the publisher's series.

6.6E. Statements of responsibility relating to publisher's series

6.6E1. Transcribe statements of responsibility appearing in conjunction with the publisher's series title only if considered necessary for identification of the publisher's series. Follow the instructions in 1.1F and 6.1F when transcribing a statement of responsibility relating to a publisher's series.

6.6F. Numbering within publisher's series

6.6F1. See 1.6F.

6.7. ARCHIVAL DESCRIPTION AREA

Contents:

- 6.7A. Preliminary rule
- 6.7B. Administrative history / Biographical sketch
- 6.7C. Custodial history
- 6.7D. Scope and content

6.7A. Preliminary rule

6.7A1. Scope

See 1.7A1.

6.7A2. Punctuation

Precede each element of description with a full stop, space, dash, space *or* start a new paragraph for each element of description.

Separate the introductory wording of an element of description from the content of a note by a colon followed but not preceded by a space.

6.7A3. Form of presentation. Follow the instructions set out in 1.7A4.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.7A4. References. Refer to passage in the unit being described, or in other sources, if these either support the assertions made in the description or save repetition in the descriptive entry of information readily available from other sources.

6.7B. Administrative history / Biographical sketch

6.7B1. Administrative history. Give a concise administrative history as instructed in 1.7B1.

Beach Foundry Limited was established as B.C. Beach and Company in 1894 by Benson Clothier Beach (1870-1949) in Winchester, Ont. where it produced coal and wood ranges, heaters and furnaces for the local market. In 1903 it incorporated as Beach Foundry Company Limited. The company relocated to Ottawa in 1914. A dominion charter was obtained in 1920 changing the name to Beach Foundry Limited. A new plant opened in 1921 and the business expanded during the 1920s. During the World War II, the company was involved in armaments production. In 1955, the company was taken over by The Alexander Fleck Limited (established 1842) an Ottawa manufacturer of machinery for the pulp and paper industry. Both firms shared the Beach facilities. Fleck in turn became a division of Beach in 1968. The company was taken over by Canadian Admiral Corporation in 1973 changing its name to Beach Appliances International. The company was closed down in 1980 following the takeover of Canadian Admiral by York Lambton Inc.

6.7B2. Biographical sketch. Give a concise biographical sketch.

Henry (Harry) Westlake Angus was born in London, Ont. Mar. 27, 1882 where he also received his primary and secondary education. He worked for a number of firms before establishing his own business. From 1897-1900 he worked for H.C. McBride, London, Ont. In 1901, he moved to Sault Ste. Marie, Ont. where he worked for J. Thomson until 1902 when he and Thomson formed a partnership, Thomson & Angus, which ended in 1903. The partnership worked out of Sault Ste. Marie and North Bay. Angus formed his own company (Angus and Angus, Architects and Engineers) with his brother Robert in North Bay in 1904. He died in North Bay, Ont. on Nov. 28, 1929

Sources: The Nugget, Tues. Dec. 3, 1929; Who's Who and Why in Canada, 1915-16, p. 1270

6.7C. Custodial history. At all levels of description, give the custodial history of the unit being described as instructed in 1.7C.

ARCHITECTURAL AND TECHNICAL DRAWINGS

Robert Angus gave the plans to Hugo Gomoll, a North Bay contractor, in the 1940s. Mrs Gomoll gave them to Mrs James (Eileen) Ross in 1955 when the Gomoll's moved to Ottawa. James Ross (pipefitter) placed the plans in a tin box where they were kept until Mrs Ross donated them to the Nipissing Archives. The Nipissing Archives, North Bay, Ont., lent them to the National Archives of Canada for copying in Oct. 1983

6.7D. Scope and content. At all levels of description, give information about the Scope and content as instructed in 1.7D.

At every level, give, as appropriate, the purpose of the drawings, etc., (e.g., presentation, working drawings, conceptual drawings, etc.).

Fonds consists primarily of architectural plans of private residences, schools, churches, hospitals and commercial buildings in New Brunswick. One project concerns alterations to the Restigouche and Baie Chaleur Soldiers Memorial Hospital in Restigouche, Quebec

Fonds consists of technical drawings Bowman did while taking correspondence courses at the International Correspondence School in Scranton, Pa. They include projections, mouldings, iron work, winding stairs, vestibules and timber trestles

Series consists of interior design drawings for building designed by Jean Paul Pothier, architect

Series consists of engineering drawings of urban and rural water systems, some of which were proposed but never built. Others represent systems built as shown in the drawings, or built but subsequently destroyed, or built and later modified. These drawings were provided pursuant to the Water Act (SBC 1939, c.63, s.6) and successor acts, to enable provincial authorities (particularly the Comptroller of Water Rights) to regulate the engineering standards of these water systems. Since 1939, the province has amended its statutes to place much of the regulatory responsibility for these systems on local corporate bodies (e.g., regional districts, municipalities, improvement districts)

File consists of drawing reproductions acquired by Eber during the design of Christ Church Cathedral Development

Item is a presentation drawing of the Blackburn Building (originally known as the Union Bank Building) located at 85 Sparks in Ottawa

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.8. NOTE AREA

Contents:

6.8A. Preliminary rule

6.8B. Notes

6.8A. Preliminary rule

6.8A1. Scope. See 1.8A1.

6.8A2. Punctuation

Precede each note by a full stop, space, dash, space *or* start a new paragraph for each.

Separate introductory wording from the main content of a note by a colon followed but not preceded by a space.

6.8A3. Form of presentation of notes

In making notes, follow the instructions in 1.8A.

For the order of notes follow the instructions in 1.8A4a.

When giving names or titles originally in nonroman scripts, use the original script whenever possible rather than a romanization (see 1.0E).

6.8B. Notes

Make notes as instructed in 1.8B and in the following subrules.

6.8B1. Source of title proper. Specify the location of the formal title proper, if there is more than one formal title in the chief source of information (see 5.1B1). Indicate the source of a supplied title proper (see 1.8B2).

Title from drawing no. [1]

Title does not appear on sketches, preliminary drawings of elevations, presentation drawings, Scheme E nor the sketches in Scheme H'r'

6.8B2. Variations in title. Make notes on titles borne by the unit being described other than the title proper. Also include other titles by which the descriptive unit has traditionally been known.

ARCHITECTURAL AND TECHNICAL DRAWINGS

Title varies on drawings 6907-A7, 6907-A10: St. John Priory of Canada properties, Montreal. Title varies on drawing [6903-A15]: St. John Priory
(*Predominant title*: St. John Priory of Canada properties)

Title on donor list: Guilfoyle Luxury Hotel
(*Title proper*: Luxury hotel, Double Bay, N.S.W.)

Title varies on sketches and preliminary drawings: First Christian Reformed Church, Dollard des Ormeaux, Québec
(*Title proper*: First Christian Reformed Church of Montreal, Dollard Desormeaux, Que.)

Optionally, give a romanization of the title proper.

6.8B3. Parallel titles and other title information. Make notes on parallel titles in another language and other title information as instructed in 1.8B3.

6.8B4. Continuation of title. Complete the transcription of the title as instructed in 1.8B4.

6.8B5. Statement(s) of responsibility. Make notes on any statement(s) of responsibility as instructed in 1.8B5. Make notes on variant names of persons or bodies named in statements of responsibility if these are considered to be important for identification. Include statements identifying an indirect contributor, if desired. Make notes on significant persons or bodies connected with previous editions and not already named in the description.

Label attached to drawing no. 1 and verso of no. 6 for Dymame Corp.

Jean-Paul Pothier, architect; Dymame Corporation Ltd., managing agent; F.M. Kraus and Associates, consulting engineers; Asselin, Benoit, Boucher Ducharme, Lapointe, consulting engineers

Five of the drawings are signed by Thos. S. Scott and 2 are signed by Frank Wills, architect. Wills designed the cathedral but died before the foundation was actually laid. Scott continued the project

Blauer Horvath Taylor Associates, consulting engineers for steel arch plan and details: drawing [6302]-202

Pothier designed the priory but died before the building was executed. George F. Eber continued the project.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.8B6. Signatures and inscriptions. Make notes on signatures, inscriptions, or marks, monograms, etc. If important, indicate where such signatures and inscriptions appear. Do not record the actual signature if it has already been transcribed in the description.

Architect's signature appears on drawings 6903-A6 to 6903-A11

Inscribed in pen on lower right corner of blue-line prints: [C.M.?], [C.?], A.W.

Architect's signature and stamp appear on many of the working drawings

Stamp and signature of Gabriel Horvath appear on structural drawings
(Statement of responsibility: George F. Eber, architect)

6.8B7. Attributions and conjectures. Make notes on attributions, etc., as instructed in 1.8B6.

6.8B8. Edition. Make notes relating to the edition being described as instructed in 1.8B7.

Some of the drawings contain revisions and some indicate the furniture layout

Drawings are dated 1964 and rev. in 1964 and 1965
(*Date of creation:* 1965)

Includes ms. additions

6.8B9. Scale. Give other scale information additional to, or elaborating on, that given in the scale area.

6.8B10. Date(s) of creation, including publication, distribution, etc. Make notes on dates and other details of creation, publication, distribution, etc., as instructed in 1.8B8.

The date of the original drawings is 1857

Four drawings on tracing paper are undated

Date based on project number: 6102
(*Supplied date:* [1961?])

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.8B10a. Date(s) of accumulation. Make notes as instructed in 1.8B8a.

6.8B11. Physical description. Make notes on important physical details that are not included in the physical description area, or elsewhere in the description, especially if these affect the use of the unit being described. If the physical description area records elements prescribed by another chapter, give here the physical description elements prescribed by the current chapter, as appropriate. If the unit being described is a photoreproduction, give the method of reproduction if it is likely to affect the use of the unit being described (e.g., when it is a blueprint).

Project includes 38 ink and pencil on tracing paper (4 in col.); 16 blueline prints; 7 negative image reproductions and 2 photographs. One item is on a mixed base, including tissue paper, ozalid paper and photographic paper

Includes ms. additions

6.8B11a. Physical condition. Make notes on the physical condition (e.g., peculiarities or imperfections) of the unit being described including any containers and labels, if that condition is likely to affect its use.

Stamp of George F. Eber, architect, appears on the drawings

Asselin's stamp appears on all drawings
(*Series within* George F. Eber fonds)

Lower right corner of two of the drawings is missing

Architect's stamp appears on structural drawings. Engineer's stamp appears on electrical and mechanical drawings

6.8B11b. Conservation. Make notes on conservation as instructed in 1.8B9b.

6.8B11c. Accompanying material. Make notes on the location of accompanying material as instructed in 1.8B9c.

6.8B12. Publisher's series. Make notes on publisher's series data as instructed in 1.8B10.

6.8B13. Alpha-numeric designations. Make a note of any important numbers borne by the unit as instructed in 1.8B11.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.8B14. Immediate source of acquisition. Make notes on the donor or source as instructed in 1.8B12.

6.8B15. Arrangement. Make notes on the arrangement of the unit being described as instructed in 1.8B13.

6.8B16. Language and script. Make notes on the language as instructed in 1.8B14.

Drawing no. [1] in Dutch, English and French; other drawings in English only

6.8A17. Originals and reproductions

6.8B17a. Combined notes relating to the original. Make notes on the location of the original material as instructed in 1.8B15a.

Date of original drawings is 1857

Originals dated 1904-1930 are in Nipissing Archives, North Bay, Ont.

6.8B17b. Availability of other formats. Give the details of other formats in which the content of the unit being described is available as instructed in 1.8B15b.

Negative and contact available (V3-17)

6.8B18. Restrictions on access, use, reproduction, and publication. Make notes as instructed in 1.8B16.

"Not to be used for construction. Not coordinated with engineers [sic] drawings which were unavailable"

6.8B19. Finding aids. Make notes as instructed in 1.8B17.

A preliminary listing is available

6.8B20. Associated material. Make notes as instructed in 1.8B18.

ARCHITECTURAL AND TECHNICAL DRAWINGS

6.8B21. Accruals. Make notes as instructed in 1.8B19.

6.8B22. Related records in different fonds. Indicate groups of records having some significant relationship to records in other fonds as instructed in 1.8B20. Also give this information at the file or item level of description if significant.

6.8B22a. Related groups of records in the same fonds. Make notes regarding related groups of records within the same fonds as instructed in 1.8B20a.

6.8B23. Reference to published descriptions. Give the place in standard lists where the description of the material is to be found. Make this note in standard and abbreviated form.

6.8B24. General note. Use this note to record other descriptive information as instructed in 1.8B21.

Eber received a special mention at the Massey Awards in Architecture in 1961 for this project

6.9. STANDARD NUMBER AREA

Contents:

- 6.9A. Preliminary rule
- 6.9B. Standard number

6.9A. Preliminary rule

6.9A1. Scope. Use this area only to item level description to record international numbers pertaining to the item, including published architectural series and files described at the item levels.

6.9A2. Punctuation

Precede this area by a full stop, space, dash, space *or* start a new paragraph.

6.9B. Standard number

See 1.9B.