

## Membership Benefits

The benefits of an institutional membership include:

- Access to the specialized services of the SCAA Archives Advisor
- Eligibility for provincial funding to support archival activities, programs, supplies, education and travel.
- Share information with other SCAA members through the listserv, newsletter "Outside the Box" or our monthly E-update.

**Saskatchewan Council for Archives and Archivists**

Website at [scaa.sk.ca](http://scaa.sk.ca) or on Facebook



## Additional Benefits

As a member you can also:

- Take advantage of training opportunities, special rates for SCAA workshops and network with other like-minded institutions
- Help guide the SCAA by participating on the Executive and/or its Committees as well as voting at the Annual General Meeting (AGM)
- Increase public awareness of your institution through the directory of Archives in Saskatchewan and the Saskatchewan Archival Information Network (SAIN) database



**SASKATCHEWAN  
COUNCIL FOR  
ARCHIVES AND  
ARCHIVISTS**

**The SCAA promotes  
Saskatchewan's documentary  
heritage through leadership,  
support and education of  
archives and archivists.**

[scaa.sk.ca](http://scaa.sk.ca)

**Institutional  
Membership**



**Canadian Council of Archives  
Conseil canadien des archives**

# Institutional Membership Application

Institutional membership is open to any permanent establishment in Saskatchewan dedicated to: acquiring, appraising, selecting and conserving the archival records of its sponsoring institution (normally its primary goal) and the archival records of corporate bodies, organizations or individuals relevant to its sponsoring institution or to a defined community or thematic interest; arranging and describing the archival records according to accepted archival principles; and making the archival records available for continuing use under defined conditions. Institutional membership is a condition of application for SCAA grants.

**Name of Institution:** \_\_\_\_\_

**Name of Institutional Representative:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_  
(This individual will be entitled to vote at meetings and hold office, and is not eligible for individual membership.)

**Street Address:** \_\_\_\_\_ **City/Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Web Site** \_\_\_\_\_

**Type of membership (please check one box):**

**General member (annual dues: \$30)** General institutional membership is open to any institution wishing, through the payment of membership dues, to support the objectives of the Council. General members may not vote at meetings or hold office. General members are not eligible for funding from any grant programs administered or adjudicated by the Council.

**Archives operated by volunteers (annual dues: \$70)**

**Development institutional membership (annual dues: \$65)** is open to any establishment in Saskatchewan that is engaged or interested in archival work but does not qualify for institutional membership.

**Archives operated by full-time or part-time paid staff (annual dues: \$120)**       **Donation:** \_\_\_\_\_

Receipt required. Email address if different than above: \_\_\_\_\_

**Consent (This membership application will not be processed unless a consent box is checked.)**

I hereby consent for SCAA to use the prescribed email address for electronic communications, including emails, newsletters, event newsletters, invitations, event notices, notifications, and other information that is relevant to you and your business and/or the SCAA.

No I do not wish to receive electronic communications from SCAA.

To join, please send this completed form along with your payment to:  
Saskatchewan Council for Archives and Archivists  
PO Box 31122 RPO Normanview Regina, SK S4R 8R6